

Dear Parent / Carer

Thank you for your enquiry regarding enrolment for your child at Byford Secondary College. A "Student Enrolment" package is enclosed for your completion.

APPLICATION FOR ENROLMENT

The following documentation **must be submitted** before any request to enrol will be considered.

Please tick as
Completed/Attached

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| a) Completed: <i>Student Enrolment Form.</i> | <input checked="" type="checkbox"/> |
| b) Completed: <i>Student Health Care Summary.</i> | <input type="checkbox"/> |
| c) Full Birth Certificate or legal documentation that states names of parents, full name of child and date of birth. | <input type="checkbox"/> |
| d) Immunisation Records (these are available by phoning ACIR on 1800 653 809 and presenting your Medicare number). | <input type="checkbox"/> |
| e) Passport and Visa if the child was born overseas or Citizenship papers. | <input type="checkbox"/> |
| f) Visa and Passport for Permanent or Temporary Resident. | <input type="checkbox"/> |
| g) Proof of address documents to include one of the following: current rates or lease agreement or current Synergy/Alinta Gas accounts. If building, a copy of the Building Contract is required with an expected date of completion. | <input type="checkbox"/> |
| h) Evidence of most recent academic achievement from previous school, i.e. Interim or semester report if enrolling during the year and end of year report if enrolling before or during Term 1. | <input type="checkbox"/> |
| i) Court Orders if applicable. | <input type="checkbox"/> |
| j) USI completed online from our website www.byfordsc.wa.edu.au | <input type="checkbox"/> |

ENROLMENT INTERVIEW

When the completed documents are received by the College, the parent / carer of the prospective student will be contacted to arrange an interview with the Associate Principal if required.

NB: Both parent/carer and student are required to attend this interview.



And finally, don't forget to keep up with all the news from Byford Secondary College by liking us on Facebook and checking out our website at: www.byford.sc.wa.edu.au.

Yours sincerely

T Hunter
Principal

BYFORD SECONDARY COLLEGE

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ASPIRE TO EXCELLENCE