



# Byford Secondary College

## HOMework AND STUDY POLICY - 2018

This policy is provided to all students at Byford Secondary College and is based on the Department of Education's Homework Guidelines which states the following:

*"Homework can support higher levels of student achievement by extending the time available for students to consolidate skills and concepts learned at school. It also extends the time available for the exploration of new ideas and new situations."*

'Homework: K-12 Curriculum, Assessment and Reporting'  
Department of Education, February 2014

At Byford Secondary College we believe that homework and study are valuable aspects of our educational programs and contribute to improved student outcomes. We recognise the importance of supporting students in achieving an effective balance between school and home commitments, so a common understanding of expectations regarding homework and study is necessary for students, teachers and parents.

### 1. Definitions

**Homework** refers to compulsory work set by the teacher to be completed at home by a stated deadline. This may consist of completing set exercises, reviewing and editing written work, reading and/or viewing texts, working on assignments or finishing incomplete work from previous classes.

**Study** refers to voluntary, student-directed work to revise, learn and broaden knowledge. Effective study is active in nature and may include producing study notes and summaries, mind maps, flashcards, research, flowcharts, diagrams and practice responses.

### 2. Teacher Responsibilities

It is the responsibility of teachers to:

- Clearly state and support the completion of homework tasks, including through the detailing of homework tasks and deadlines on Connect
- Set clear and reasonable deadlines for completion of homework tasks
- Provide timely feedback to students on their completed homework
- Monitor completion of homework and assign detention for repeated non-completion of tasks
- Notify parents/carers of repeated non-completion of homework tasks
- Encourage and support a planned approach to the completion of major assignments out of class
- Provide a range of study strategies relevant to their subject area and learning context

### 3. Student Responsibilities

It is the responsibility of students to:

- Ensure they understand the requirements of homework tasks and ask teachers if they are uncertain, including through the viewing of homework task details and deadlines on Connect
- Carefully record all detail of homework tasks and deadlines in the calendar on their iPad
- Seek timely assistance from teachers if any difficulties arise when completing homework
- Complete all homework tasks to the best of their ability and by the stated deadline
- Prepare a weekly homework and study plan in line with the recommendations below
- Adopt a planned approach to the completion of major assignments out of class
- Use a range of active study strategies for reviewing learning in all classes on a regular basis

#### 4. Parent Responsibilities

It is the responsibility of parents to:

- Be aware of the College's expectations and recommended time allocation for homework and study.
- Regularly monitor homework requirements, including through the viewing of task details and deadlines on Connect and in the calendar on student iPads
- Encourage the preparation of a weekly homework and study plan in line with the recommendations below
- Encourage and support the completion of all homework tasks by the stated deadline
- Communicate with individual teachers by email or telephone if any concerns or queries arise
- Encourage and support the regular completion of active study for each subject

#### 5. Recommended Time Allocation for Homework and Study

The amount of homework and study required can vary depending on a range of factors, including the:

- age and ability of the individual
- student's subject combination
- difficulty level of the subject
- level of focus and productivity in the classroom

It is also appropriate for students to dedicate more time to study in the lead up to in-class assessments and examinations.

As a general rule, the following time allocations for homework and study are recommended:

<b>Year</b>	<b>Time per Day (5 days per week)</b>	<b>Total Time per Week</b>
7	1 – 1.5 hours	5 – 7.5 hours
8	1 – 1.5 hours	5 – 7.5 hours
9	1.5 – 2 hours	7.5 - 10 hours
10	1.5 – 2 hours	7.5 - 10 hours
11	2.5 – 3 hours	12.5 – 15 hours
12	3 – 4 hours	15 – 20 hours